

Admission Policy

Admission in first year of B.Tech. Session 2020-21

GENERAL INSTRUCTIONS

The candidates are advised to carefully establish their eligibility before applying for B.Tech. Course through REAP-2020 or MBA Course through RMAP-2020. The candidate would be solely responsible for the consequences or any damage/loss/harm which occur due to wrong or erroneous facts/data/information given by the candidate.

Admission in first year of B.Tech. Session 2020-21

1. FEE FOR REAP-2020 APPLICATION CUM REGISTRATION:

The fee for REAP-2020 Application cum Registration is **Rs. 250/-** (Rupees Two Hundred fifty only) to be paid online through REAP-2020 web portal. This amount deposited for REAP-2020 is neither refundable nor transferable nor adjustable.

2. ONLINE SUBMISSION OF APPLICATION FORM:

2.1 REAP-2020 application form is to be submitted online on the web portal. The candidate must carefully fill all the details as required in the online application cum registration form.

2.2 For B.E. / B.Tech. courses the duration of submission of the online application form will be from 30/07/2020 to 21/08/2020. However the last date for depositing the fees (Application cum Registration Fee) through REAP web portal will be 20/08/2020. For details of schedule of activities visit REAP portal (www.cegreap2020.com).

2.3 There would be three main rounds of the counseling in REAP-2020 except management quota admission.

In the first round, candidates from out of Rajasthan state and candidates belongs to Ex Serviceman, PwD and KM category will be given allotment of seats based on merit list.

In the second round (Upward Movement) for Candidates of first round (candidates from out of Rajasthan, Ex Serviceman, PwD and KM category) [(a) Who had their choice exhausted in the first round of allotment OR (b) those who had reported in the allotted institute and opted for Upward movement through REAP-2020 web portal] would be given Upward movement allotment and Candidates from the Rajasthan state (having Rajasthan Domicile) would be given allotment of seats based on merit list.

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In the third round (Upward Movement), Candidates from the state of Rajasthan [(a) Who had their choice exhausted in the second round of allotment OR (b) those who had reported in the allotted institute and opted for Upward movement through REAP-2020 web portal] would be given Upward movement allotment.

The candidates who do not report in the allotted institute after allotment of seat are not eligible for “Upward movement”.

2.4 Candidates are advised to **fix their mobile number and email ID** before applying in REAP-2020. All the registration and login process for students are OTP based, which will be sent on your registered mobile number and email ID. Candidates should not change their mobile number and email ID during the process of counseling/admission in REAP-2020 as all the communication would be made by the REAP- 2020 office on the registered mobile number and email ID only. No postal communication would be done. **Candidates are advised not to disclose their login id and password of REAP-2020 web portal to anybody.** REAP-2020 will not be responsible for any loss or damage or harm caused due to candidate disclosing his/her login ID/ password to any other person/ institute/ agency/ society by either ignorance or negligence.

2.5 Eligibility for Admission:

2.5.1 Eligibility criterion for admission in first year of B.E. /B.Tech.:

The minimum academic qualification for admission in B.E. /B.Tech. program in Rajasthan is –

Passed with at least 45% marks (40% marks in case of candidates belonging to “SC/ST/Non creamy layer OBC/ Non creamy layer MBC and PwD category” of Rajasthan State) in the final examination of class 12th (10+2) of Board of Secondary Education, Rajasthan (RBSE) or Central Board of Secondary Education (CBSE) or any other examination recognized and equivalent thereto by Board of Secondary Education, Rajasthan/Central Board of Secondary Education (CBSE).

OR

Passed Diploma in Engineering and Technology examination from Institutions and Boards, recognized by Central or State Government / Universities with at least 45% marks (40% marks in case of candidates belonging to “SC/ST/Non creamy layer OBC/ Non creamy layer MBC and PwD category” of Rajasthan State) subjected to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

Subject combination required in the qualifying examination for admission to B.E. / B.Tech. course shall be as under:

Candidates must obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the below subjects taken together

Compulsory Subjects in class 12 th Science (Class XII) or equivalent	Any one of the Optional Subjects class 12 th Science (Class XII) or equivalent
Mathematics & Physics	(1) Chemistry (2) Biotechnology (3) Technical Vocational subject/ Computer Science/ Information Technology/ Informatics Practices/ Agriculture/ Engineering Graphics/ Business Studies. (4) Biology
OR	
Passed Diploma in Engineering & Technology	

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2.6 Priority of admission:

2.6.1 Priorities of Admission for B.E./B.Tech. courses:

Candidate is required to register through REAP-2020 web portal. Eligible candidate may register on the basis of class 12th Science or Diploma approved by state govt. in Engineering & Technology. However, Scaled Percentage/Percentile of class 12th Science would be given higher priority in comparison to percentage of Diploma in Engineering & Technology approved by state government and AICTE in preparing the combined merit list during all the stages of counseling in REAP-2020 as listed below.

S.No	Basis of admissions	Priority
1	Scaled Percentage/Percentile of class 12 th Science	1 st
2	Percentage of Diploma in Engineering & Technology approved by state government.	2 nd

If the candidates having equal scaled percentage/ percentile in class 12th Science, the merit of such candidates shall be decided in the order mentioned under:

- Resolving by marks obtained in Mathematics in class 12th Science, candidate having higher marks percentage will be given priority.
- Resolving by marks obtained in physics in class 12th Science, candidate having higher marks percentage will be given higher (better) rank.
- Resolving by Date of Birth of candidate, candidate having older Date of Birth will be given higher (better) rank.
- Resolving by Form number (Lower Form number will be given priority/better rank i.e. First applied first served).

Note: -

For merit purpose to maintain uniformity the scaling of qualifying examination class 12th Science Scaled percentage/ Percentile will be done strictly in accordance with the percentile data made available by RBSE /CBSE Boards for respective years.

Percentile of candidates from Rajasthan Board of Secondary Education (RBSE) and Central Board of Secondary Education (CBSE) will be calculated on their respective formula. Candidates from other than these Boards, his/her percentile will be calculated on the basis of same formula determined for CBSE.

In case of candidates who have passed qualifying examination class 12th prior to year 2015 will be done as per the percentile data made available by RBSE / CBSE for year 2015.

2.7 Admission in B.E./B.Tech. courses under out of state quota:-

Candidates who belong to any State other than Rajasthan shall be considered for admission in first year **of B.E./B.Tech.** courses. 15% seats of approved intake (For private engineering institutions and self-financed category in the Autonomous Engineering Colleges of Govt. of Rajasthan as mentioned in SEAT MATRIX are available for such candidates).

If seats remain vacant (Unfilled) after completion of admission in this round (including upward movement of eligible candidates) the vacant seats will be merged in open category for Rajasthan state candidates in next rounds.

Admission against 15% of total intake in management seats in private colleges will be completed latest by **15th September, 2020 and 15th October, 2020** by institutes strictly as per eligibility mentioned above for B.E./B.Tech. and B.Arch. respectively and as per guidelines issued by Govt. of Rajasthan and Convenor REAP 2020 in this regard. Application fee will be charged Rs 250/- (Rupees Two hundred fifty Only) per candidate by concerned college / university and collected fee have to be deposited to REAP-2020 office before the last date of admission notified in schedule of activities.

RESERVATION POLICY:

As prescribed by the Government of Rajasthan (except in case of Private Institutions and 50% seats in the self finance course of the Govt. institutions) the reservation of seats will be made subject to the prevalent statutory provisions of the State of Rajasthan i.e. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer* OBC category, 10% for Economical weaker section (EWS) candidates¹ and 5% for candidates belonging to non-creamy layer MBC category**. As per the state government order dated 22/02/2019.

Also, as per the state government order no. F1(6)/Tech.Edu./1999 Jaipur Dated 15-09-2011, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institutions where ST reservation is available. The candidates who belong to notified areas of eight districts namely Banswara, Dungarpur, Pratapgarh, Udaipur, Sirohi, Rajasmand, Pali and Chittorgarh (i.e. districts in tribal region) are come under ST reservation will be eligible under this quota.

Provision will also be made for horizontal reservation of 5% for candidates belonging to person with disability (PwD), 25% for women category and 3% for dependants of Defence Killed/Ex-servicemen / Gallantry award winners.

* As per the state government department of personnel notification no. F7 (8) DOP/A-2/2008 dated 19.02.2019, the limit of non-creamy layer has been raised and substituted as "rupees eight lakh".

¹ Social Justice and Empowerment department notification order no. 14279 dated 12.03.2019

** As per the DOP (A-2) D.O. letter dated 08/03/2019.

Supernumerary seat KM (For B.E./B.Tech./B. Arch. courses) :-

As per the Order/File No 3-4/2017-NER of MHRD dated 15/10/2019 additional 5% of intake capacity per Course/ branch (over and above sanctioned seats) will be reserved for Kashmiri Pandits/Kashmiri Hindu Families (Non migrants) and for Kashmiri migrants. Requirement of Domicile Certificate is waived off for Kashmiri migrants only but Kashmiri Pandits /Kashmiri Hindu Families (Non migrants) living in Kashmiri Valley need to produce Domicile Certificate.

Supernumerary seat TFWS (Only for B.E./B.Tech. courses) :- In addition to these 5% of total intake capacity over and above the sanctioned strength in each of the institution will be reserved for TFWS (Tuition Fee Waiver Scheme). These Supernumerary seats shall be available only to such courses in an institution, where a minimum of 30% of approved intake are filled.

The reservations of supernumerary seats are subjected to fulfillment of the conditions laid by the AICTE for the session 2020-21.

EWS Category:- In addition to above reservation, maximum 10% of sanctioned intake per course shall be available for Economical weaker section (EWS). These EWS seats shall be supernumerary in nature.

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Definition of SC/ST/Non creamy layer OBC/Non creamy layer MBC: The benefit of reservation under **SC / ST / Non creamy layer OBC/Non creamy layer MBC** category shall be available only to the candidates of the castes as notified under Presidential order for the State of Rajasthan, for which, the certificate should be issued by the competent authority as mentioned in Certificate No. 2. However for claiming the benefit in non creamy layer OBC/ MBC, the candidate will also have to furnish an undertaking in the prescribed Performa as given in Certificate No. 2.

It is further clarified that candidates belonging to **creamy layer OBC/ MBC** are **not entitled** for reservation benefits and shall be treated in General category, therefore, creamy layer OBC / creamy layer MBC candidates should fill General category in their application form.

Note: *For seeking the benefit of reservation in any category, the candidate must ensure that he/she has sufficient and eligible documentary proof (the formats of certificates for various reservation categories are available on the REAP-2020 web portal). The candidate must verify his/her eligibility for the mentioned reservation category. Category once indicated at the time of submission of application/registration form will not be changed afterwards in any case. The documents related to reservation category would be verified by the admitting institute when the candidate reports at the institute.*

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Documents to be carried at the time of reporting

Candidates shall carry the following documents at the time of reporting to the allotted institute:

1. Printout of provisional seat allotment letter taken from the REAP-2020 web portal using their login details. Candidate should paste their recent color photographs on the **Application cum Registration form** with one additional colored photograph with them.
2. Aadhar Card/ Aadhar Acknowledgement Receipt if available.
3. Class X (High School) Board Marksheet/ Certificate as proof of date of birth.
4. Mark sheet of class 12th Science (for Subjects) or Diploma.
5. Certificate of category (SC / ST/ OBC /MBC/ EWS), issued by the competent authority (if applicable).
6. Undertaking by OBC/MBC in required format (for non-creamy layer), (if applicable).
7. Certificate for Persons with Disabilities (PwD), (if applicable).
8. Certificate for Ex-Service men, (if applicable).
9. Domicile certificate.
10. Income Certificate.
11. Medical Fitness Certificate.
12. Fee to be deposited at the Institute.

- 12. Candidates need to deposit requisite fee and self-attested copies of all documents to the reporting institute at the time of first reporting in response to first allotment list of the candidates. The candidates are advised not to deposit their original documents at the first reported institute at the time of first reporting. However, all the candidates are required to deposit all their original documents at the last/final reporting institute after the allotment list of “Upward movement” is declared which is Up to 29/09/2020 for B.E. / B.Tech. and 03/11/2020 for B. Arch. Failing which their admission would be deemed cancelled without any notice/intimation and their seat would be treated as vacant.**

The original documents will be returned by the respective College/institute after the enrolment by the concerned University.

13. WITHDRAWAL OF ADMISSION:-

If a candidate wishes to withdraw his/her admission, the candidate must contact in person to the institute in which he/she has taken admission. The candidate should surrender the provisional seat allotment letter with an application for seeking cancellation on or before **30/09//2020 for B.E. / B.Tech. and 03/11/2020 for B. Arch.** The institute has to report the withdrawal of the candidate's admission online latest by **03/10/2020 for B.E. / B.Tech. and 05/11/2020 for B. Arch.** The candidate should ensure that the “check candidate status” on the REAP-2020 web portal (after candidates' login) is displayed as “**Admission withdrawn/cancelled on request of the candidate**”.

If a candidate withdrawn his/her admission on or before the specified date, he/she will get the refund from the allotted institute only as per AICTE guidelines.

14. REFUND OF FEE:-

This would be in accordance to the AICTE guidelines in the Annual Process Handbook for the session 2020-21.

In the event of a student withdrawing his/her admission before the commencement of teaching, the entire Fee collected from the student, after a deduction of the Processing Fee of not more than Rs. 1000/- (Rupees One Thousand only) shall be refunded by the Institute.

Admission in MBA Course

1. APPLICATION CUM REGISTRATION FEE :-

A candidate will have to pay a sum of Rs. 1200/- (One thousand two hundred only) online against application cum registration fees (Non Refundable). Candidate has to deposit payment using E-payment i.e. credit card, debit card net banking or facilities provided by payment gateway Billdesk. **Cash payment facility is not available.**

Mode of fee payment:

The fees will be deposited by the candidates through Net banking, ATM card, Debit Card, Credit Card, e-Mitra etc.

In case of management quota an amount of Rs 1200/- regarding application cum registration fee is to be deposited through any mode of payment by candidate in respective institute where candidate seek admission. The institute will submit the collected registration fees along with the complete list of admitted students to the RMAP-2020 office.

2. ELIGIBILITY CRITERIA :

Eligibility criteria for admission in first year of MBA as per AICTE process handbook 2020-21 and further orders thereof:

Passed Bachelor Degree of minimum 3 years duration.

3. PRIORITY OF ADMISSION FOR MBA COURSE :

The admission in first year MBA in management institutions in Rajasthan will be made to the eligible candidates as per Govt. of Rajasthan norms considering following priorities:

S.N.	Basis of admissions	Priority
1	Eligible candidates appeared in CAT/XAT/CMAT/ATMA/MAT/GMAT 2020 exam and having Rajasthan state domicile.	1 st
2	Eligible candidates appeared in CAT/XAT/CMAT/ATMA/MAT/GMAT 2020 exam score and not having Rajasthan state domicile	2 nd
3	Eligible candidates who have passed in graduation and having Rajasthan state domicile.	3 rd
4	Eligible candidates who have passed in graduation and do not have Rajasthan state domicile.	4 th

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4. RESERVATION POLICY:

Reservation of seats as per Rajasthan Government norms.

As prescribed by the Government of Rajasthan (except in case of Private Institute and 50% seats in the self-finance course of the Govt. institute) the reservation of seats will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category¹, 10% for Economical weaker section (EWS) candidates² and 5% for candidates belonging to non-creamy layer MBC category³. As per the state government order dated 22/02/2019.

1. As per the state government department of personnel notification no.F7 (8)DOP/A-2/2008 dated

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19.02.2019, the limit of non-creamy layer has been raised and substituted as "rupees eight lakh".

2. EWS seats are of Supernumerary type.

3. As per the state government order by DOP dated 08/03/2019.

As per the state government order no. F1(6)/Tech.Edu./1999 Jaipur Dated 15-09-2011, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institute where ST reservation is available. The candidates who belong to notified TSP areas and come under ST reservation will be eligible under this quota.

Provision will also be made for horizontal reservation of :

5% for candidates belonging to person with special ability (PwD), 25% for women in their respective reservation category and

3% for dependants of Ex-servicemen category. (50% of the reserved seats in this category are earmarked for the girls)

Supernumerary seat KM:-

As per the Order/File No 3-4/2017-NER of MHRD dated 15/10/2019 additional 5% of intake capacity per Course/ branch (over and above sanctioned seats) will be reserved for Kashmiri Pandits/Kashmiri Hindu Families (Non migrants) and for Kashmiri migrants.

Supernumerary seat TFWS:-

5% of sanctioned seats per course/ branch strength in each of the institute will be reserved for the candidates eligible for TFWS (Tuition Fee Waiver Scheme).

These Supernumerary seats shall be available only to such course/branch in an institute, where a minimum of 30% of approved intake/sanctioned seats are filled.

These reservations of supernumerary seats are subjected to fulfilment of the conditions laid by the AICTE for the session 2020-21.

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